



Frequently Asked Questions for Providers

1. Who is eligible to become a DHP-AS accredited CPD provider?

The DHP-AS has determined that the following types of organizations are eligible to apply to become a DHP-AS accredited CPD provider:

- Governmental or non-governmental academic institutions
- Governmental or non-governmental healthcare facilities
- Other healthcare professional organization

Any organizations who are for-profit commercial interests are not eligible to apply to become a DHP-AS accredited CPD provider. Private centres that open only to provide CPD are not eligible for accreditation.

2. What does it mean to be a DHP-AS accredited CPD provider?

A DHP-AS accredited CPD provider is an organization that has been reviewed and approved by the DHP-AS based on their ability to demonstrate adherence to established accreditation standards in areas of educational development, governance, organizational infrastructure and administrative operations.

All DHP-AS accredited CPD provider organizations are required to develop CPD activities that meet all established educational and ethical accreditation standards. All CPD activities developed by accredited CPD provider organizations approved by the DHP-AS are automatically approved for credit within Category 1 or Category 3 of the CPD Framework.

3. Is there a fee associated with becoming a DHP-AS accredited CPD provider?

Currently, there is no fee to become a DHP-AS accredited CPD provider.

4. My organization is interested in becoming an accredited CPD provider, how can I apply?

Organizations interested in becoming a DHP-AS accredited CPD provider, should contact the DHP-AS to express their interest and begin the process to determine their eligibility to apply.

5. My organization is an accredited provider under the DHP-AS provisional standards, when do I need to reapply?

Organizations accredited under the DHP-AS provisional standards will be asked to re-apply before their current accreditation cycle ends. DHP-AS will contact these organizations at



least 6 months prior to the end of their accreditation cycle to begin the re-application process under the new Accreditation Standards for CPD Provider Organizations.

6. If my organization chooses not to become an accredited CPD provider, how can my CPD activities be accredited?

Organizations that choose not to voluntarily become DHP-AS accredited CPD providers may submit learning activities they developed for review and approval by the DHP Accreditation Section as long as the organizations are:

- Governmental or non-governmental health professional academic institutions (or those involved in the education of health professionals).
- Governmental or non-governmental healthcare facilities.
- Other health professional organizations as defined by the DHP-AS.

7. Is there a fee associated with individual CPD activity accreditation?

Currently, there is no fee to have a CPD activity reviewed for DHP-AS accreditation.

8. My organization planned an activity that has occurred in the past. Would the DHP-AS review the program so that those who have attended can receive credits?

No, CPD activity accreditation cannot be granted retroactively.

9. How can individual healthcare practitioner credit hours be tracked for large activities like conferences that have multiple sessions, workshops etc.?

The DHP-AS CPD activity accreditation standards dictate that the organization that developed the CPD activity is responsible for determining the actual number of hours that each learner is eligible to record for credit. Examples of how this can be achieved are: having a sign-in/sign-out form for each session, taking attendance during each session or using attendance tracking technology that scans the name badges of participants upon entry and exit from session rooms.

If the CPD activity is being delivered online, an electronic sign in/sign out system can provide a timestamp for each participant. It is the responsibility of the CPD provider to indicate on the certificate of participation how many hours the healthcare practitioner is eligible to claim in their CPD ePortfolio for each CPD activity. The healthcare practitioner will be required to upload the certificate of attendance as supporting documentation for each CPD activity in order to claim credit.



10. My organization is a CME provider outside of Qatar and delivers live CPD activities in countries outside of Qatar. Will healthcare practitioners in Qatar be able to record credits within the DHP-AS CPD Program for attending these activities?

Any live, face-to-face activity that is delivered outside of Qatar and has been reviewed and approved as 'accredited' by an international CPD accreditation system will be accepted as equivalent for credits within the DHP-AS CPD Program.

11. My organization is a CME provider outside of Qatar and delivers online CPD activities. Will healthcare practitioners in Qatar be able to record credits within the DHP-AS CPD Program for participating in these activities?

Any online or web-based CPD activity that has been reviewed and approved as 'accredited' by an international CPD accreditation system will be accepted as equivalent for credits within the DHP-AS CPD Program. If the activity has not been approved as 'accredited' by an international CPD accreditation system, please contact the DHP-AS for more information on how to have this program accredited.